

# **VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE**

## **EXECUTIVE COMMITTEE MEETING**

**Thursday, January 23, 2020 – Noon**

**WCC, Wytheville, Virginia**

### **A G E N D A**

- I. CALL TO ORDER/WELCOME:** **Eric R. Workman, Ed.D.**  
**Chairman**
- II. APPROVAL OF MINUTES:**
- **November 2019 Executive Committee Meeting**
- III. FINANCIAL REVIEW:** **Stephen Bear**  
**Treasurer**
- **December Financials**
  - **Budget Discussion**
- IV. EXECUTIVE DIRECTOR REPORT** **Josh Lewis**  
**Executive Director**
- **Salesforce - Project Activity Report**
  - **Business Investment Manager Update**
  - **VACo Dinner Feb 6th**
- V. NEXT MEETINGS:**
- **Executive Committee – Thursday March 26<sup>th</sup> (Noon) WCC**
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**SOLID WASTE AUTHORITY**

**BOARD PACKET**



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**SOLID WASTE AUTHORITY**

**BOARD PACKET**



**SOLID WASTE AUTHORITY**

**BOARD PACKET**

1:26 PM  
12/17/19  
Accrual Basis

Carroll-Grayson-Galax Solid Waste Authority

Check Register

December 1 - 20, 2019

Date	Num	Source Name	Amount
Dec 1 - 20, 19			
12/03/2019	ONLINE	CENTURYLINK	-350.50
12/20/2019	3824	ALLEN LAWSON	-72.00
12/20/2019	3825	APPALACHIAN NATURAL GAS DISTRIBUTION CO.	-242.70
12/20/2019	3826	APPALACHIAN POWER	-638.80
12/20/2019	3827	BUSINESS CARD	-350.00
12/20/2019	3828	CARTER MACHINERY CO INC	-122.50
12/20/2019	3829	DRAPER ADEN ASSOCIATES	-9,029.78
12/20/2019	3830	EMBROIDERYVILLE	-72.00
12/20/2019	3831	EUROFINS LANCASTER LABORATORIES, INC.	-2,929.50
12/20/2019	3832	HIGH COUNTRY SPRINGS BOTTLED WATER	-52.00
12/20/2019	3833	JAMES RIVER EQUIPMENT - SALEM	-1,248.54
12/20/2019	3834	JAMES RIVER SOLUTIONS	-5,438.51
12/20/2019	3835	LGIP INVESTMENT FUND	-32,658.03
12/20/2019	3836	LOWE'S	-36.90
12/20/2019	3837	MANSFIELD OIL COMPANY	-81.62
12/20/2019	3838	MOUNT AIRY NEWS	-65.00
12/20/2019	3839	NAPA AUTO PARTS OF HILLSVILLE	-1,333.99
12/20/2019	3840	NEW RIVER TIRE RECYCLING	-5,105.10
12/20/2019	3841	PACE ANALYTICAL SERVICES INC	-30.00
12/20/2019	3842	ROBINSON FARMER COX ASSOCIATES	-6,750.00
12/20/2019	3843	SHEALY ENVIRONMENTAL SERVICES, INC.	-1,400.00
12/20/2019	3844	THE DECLARATION	-40.20
12/20/2019	3845	THE GAZETTE	-146.74
12/20/2019	3846	THE PAPER CLIP	-105.65
12/20/2019	3847	TOWN OF HILLSVILLE	-88.04
12/20/2019	3848	TREASURER OF CARROLL COUNTY	-41,612.99
12/20/2019	3849	U.S. CELLULAR	-160.27
12/20/2019	3850	UNIFIRST CORPORATION	-196.84
12/20/2019	3851	VACORP	-3,163.25
12/20/2019	3852	XEROX CORPORATION	-99.30
Dec 1 - 20, 19			<u><u>-113,620.75</u></u>

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C.M. Mitchell, Chairman

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Keith Barker, Board Member

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12/20/2019	3847	TOWN OF HILLSVILLE	-88.04
12/20/2019	3848	TREASURER OF CARROLL COUNTY	-41,612.99
12/20/2019	3849	U.S. CELLULAR	-160.27
12/20/2019	3850	UNIFIRST CORPORATION	-196.84
12/20/2019	3851	VACORP	-3,163.25
12/20/2019	3852	XEROX CORPORATION	-99.30
Dec 1 - 20, 19			<u><u>-113,620.75</u></u>

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C.M. Mitchell, Chairman

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Keith Barker, Board Member

1:26 PM  
12/17/19  
Accrual Basis

Carroll-Grayson-Galax Solid Waste Authority

Check Register

December 1 - 20, 2019

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12/03/2019	ONLINE	CENTURYLINK	-350.50
12/20/2019	3824	ALLEN LAWSON	-72.00
12/20/2019	3825	APPALACHIAN NATURAL GAS DISTRIBUTION CO.	-242.70
12/20/2019	3826	APPALACHIAN POWER	-638.80
12/20/2019	3827	BUSINESS CARD	-350.00
12/20/2019	3828	CARTER MACHINERY CO INC	-122.50
12/20/2019	3829	DRAPER ADEN ASSOCIATES	-9,029.78
12/20/2019	3830	EMBROIDERYVILLE	-72.00
12/20/2019	3831	EUROFINS LANCASTER LABORATORIES, INC.	-2,929.50
12/20/2019	3832	HIGH COUNTRY SPRINGS BOTTLED WATER	-52.00
12/20/2019	3833	JAMES RIVER EQUIPMENT - SALEM	-1,248.54
12/20/2019	3834	JAMES RIVER SOLUTIONS	-5,438.51
12/20/2019	3835	LGIP INVESTMENT FUND	-32,658.03
12/20/2019	3836	LOWE'S	-36.90
12/20/2019	3837	MANSFIELD OIL COMPANY	-81.62
12/20/2019	3838	MOUNT AIRY NEWS	-65.00
12/20/2019	3839	NAPA AUTO PARTS OF HILLSVILLE	-1,333.99
12/20/2019	3840	NEW RIVER TIRE RECYCLING	-5,105.10
12/20/2019	3841	PACE ANALYTICAL SERVICES INC	-30.00
12/20/2019	3842	ROBINSON FARMER COX ASSOCIATES	-6,750.00
12/20/2019	3843	SHEALY ENVIRONMENTAL SERVICES, INC.	-1,400.00
12/20/2019	3844	THE DECLARATION	-40.20
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12/20/2019	3834	JAMES RIVER SOLUTIONS	-5,438.51
12/20/2019	3835	LGIP INVESTMENT FUND	-32,658.03
12/20/2019	3836	LOWE'S	-36.90
12/20/2019	3837	MANSFIELD OIL COMPANY	-81.62
12/20/2019	3838	MOUNT AIRY NEWS	-65.00
12/20/2019	3839	NAPA AUTO PARTS OF HILLSVILLE	-1,333.99
12/20/2019	3840	NEW RIVER TIRE RECYCLING	-5,105.10
12/20/2019	3841	PACE ANALYTICAL SERVICES INC	-30.00
12/20/2019	3842	ROBINSON FARMER COX ASSOCIATES	-6,750.00
12/20/2019	3843	SHEALY ENVIRONMENTAL SERVICES, INC.	-1,400.00
12/20/2019	3844	THE DECLARATION	-40.20
12/20/2019	3845	THE GAZETTE	-146.74
12/20/2019	3846	THE PAPER CLIP	-105.65
12/20/2019	3847	TOWN OF HILLSVILLE	-88.04
12/20/2019	3848	TREASURER OF CARROLL COUNTY	-41,612.99
12/20/2019	3849	U.S. CELLULAR	-160.27
12/20/2019	3850	UNIFIRST CORPORATION	-196.84
12/20/2019	3851	VACORP	-3,163.25
12/20/2019	3852	XEROX CORPORATION	-99.30
Dec 1 - 20, 19			<u><u>-113,620.75</u></u>

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C.M. Mitchell, Chairman

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Keith Barker, Board Member

# Check Register

December 1 - 20, 2019

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Dec 1 - 20, 19			
12/03/2019	ONLINE	CENTURYLINK	-350.50
12/20/2019	3824	ALLEN LAWSON	-72.00
12/20/2019	3825	APPALACHIAN NATURAL GAS DISTRIBUTION CO.	-242.70
12/20/2019	3826	APPALACHIAN POWER	-638.80
12/20/2019	3827	BUSINESS CARD	-350.00
12/20/2019	3828	CARTER MACHINERY CO INC	-122.50
12/20/2019	3829	DRAPER ADEN ASSOCIATES	-9,029.78
12/20/2019	3830	EMBROIDERYVILLE	-72.00
12/20/2019	3831	EUROFINS LANCASTER LABORATORIES, INC.	-2,929.50
12/20/2019	3832	HIGH COUNTRY SPRINGS BOTTLED WATER	-52.00
12/20/2019	3833	JAMES RIVER EQUIPMENT - SALEM	-1,248.54
12/20/2019	3834	JAMES RIVER SOLUTIONS	-5,438.51
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C.M. Mitchell, Chairman

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C.M. Mitchell, Chairman

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C.M. Mitchell, Chairman

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Keith Barker, Board Member

1:26 PM  
12/17/19  
Accrual Basis

Carroll-Grayson-Galax Solid Waste Authority

Check Register

December 1 - 20, 2019

Date	Num	Source Name	Amount
Dec 1 - 20, 19			
12/03/2019	ONLINE	CENTURYLINK	-350.50
12/20/2019	3824	ALLEN LAWSON	-72.00
12/20/2019	3825	APPALACHIAN NATURAL GAS DISTRIBUTION CO.	-242.70
12/20/2019	3826	APPALACHIAN POWER	-638.80
12/20/2019	3827	BUSINESS CARD	-350.00
12/20/2019	3828	CARTER MACHINERY CO INC	-122.50
12/20/2019	3829	DRAPER ADEN ASSOCIATES	-9,029.78
12/20/2019	3830	EMBROIDERYVILLE	-72.00
12/20/2019	3831	EUROFINS LANCASTER LABORATORIES, INC.	-2,929.50
12/20/2019	3832	HIGH COUNTRY SPRINGS BOTTLED WATER	-52.00
12/20/2019	3833	JAMES RIVER EQUIPMENT - SALEM	-1,248.54
12/20/2019	3834	JAMES RIVER SOLUTIONS	-5,438.51
12/20/2019	3835	LGIP INVESTMENT FUND	-32,658.03
12/20/2019	3836	LOWE'S	-36.90
12/20/2019	3837	MANSFIELD OIL COMPANY	-81.62
12/20/2019	3838	MOUNT AIRY NEWS	-65.00
12/20/2019	3839	NAPA AUTO PARTS OF HILLSVILLE	-1,333.99
12/20/2019	3840	NEW RIVER TIRE RECYCLING	-5,105.10
12/20/2019	3841	PACE ANALYTICAL SERVICES INC	-30.00
12/20/2019	3842	ROBINSON FARMER COX ASSOCIATES	-6,750.00
12/20/2019	3843	SHEALY ENVIRONMENTAL SERVICES, INC.	-1,400.00
12/20/2019	3844	THE DECLARATION	-40.20
12/20/2019	3845	THE GAZETTE	-146.74
12/20/2019	3846	THE PAPER CLIP	-105.65
12/20/2019	3847	TOWN OF HILLSVILLE	-88.04
12/20/2019	3848	TREASURER OF CARROLL COUNTY	-41,612.99
12/20/2019	3849	U.S. CELLULAR	-160.27
12/20/2019	3850	UNIFIRST CORPORATION	-196.84
12/20/2019	3851	VACORP	-3,163.25
12/20/2019	3852	XEROX CORPORATION	-99.30
Dec 1 - 20, 19			<u><u>-113,620.75</u></u>

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# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

January 21, 2020

Ms. R. Cellell Dalton, Interim County Administrator  
Carroll County, Virginia  
605-1 Pine Street  
Hillsville, VA 24343

**SUBJECT:** Carroll County CSA Audit Findings

Dear Ms. Dalton:

The report regarding the 2020 Carroll County CSA Audit (CSA Audit Report 11-2020), covering the period of August 1, 2018 through July 31, 2019 was issued December 18, 2019. An exit conference to review the audit findings was conducted on December 17, 2019. Prior its being finalized, the Carroll County CSA Community Policy and Management Team (CPMT) submitted comments in response to the report.

The auditor reported instances of non-compliance in which CSA state pool funds were expended in violation of requirements established by the Code of Virginia and/or State Executive Council for Children's Services (SEC) policy as follows:

1. CSA funds were reimbursed for services on behalf of a Medicaid member for whom Medicaid denied the expense due to the child not meeting medical necessity criteria. There was no documentation of an appeal to Medicaid or other justification for CSA funding of the service (TFC Case Management). This finding falls into Level Three under SEC Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,620.42.
2. CSA funds were utilized to pay for paternity testing initiated by the local department of social services (three instances). This service is the fiscal responsibility of the local department and cannot be reimbursed using CSA state pool funds. This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,151.18.
3. CSA funds were used to pay for services for which there was no evidence of authorization by the Community Policy and Management Team (CPMT). This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,686.78.
4. Discharge evaluations using the Child and Adolescent Needs and Strengths (CANS) were not completed for three cases examined. This finding falls into Level Two under SEC Policy 4.7 and is not subject to denial of funds in the current audit cycle. Findings



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Hillsville, VA 24343

**SUBJECT:** Carroll County CSA Audit Findings

Dear Ms. Dalton:

The report regarding the 2020 Carroll County CSA Audit (CSA Audit Report 11-2020), covering the period of August 1, 2018 through July 31, 2019 was issued December 18, 2019. An exit conference to review the audit findings was conducted on December 17, 2019. Prior its being finalized, the Carroll County CSA Community Policy and Management Team (CPMT) submitted comments in response to the report.

The auditor reported instances of non-compliance in which CSA state pool funds were expended in violation of requirements established by the Code of Virginia and/or State Executive Council for Children's Services (SEC) policy as follows:

1. CSA funds were reimbursed for services on behalf of a Medicaid member for whom Medicaid denied the expense due to the child not meeting medical necessity criteria. There was no documentation of an appeal to Medicaid or other justification for CSA funding of the service (TFC Case Management). This finding falls into Level Three under SEC Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,620.42.
2. CSA funds were utilized to pay for paternity testing initiated by the local department of social services (three instances). This service is the fiscal responsibility of the local department and cannot be reimbursed using CSA state pool funds. This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,151.18.
3. CSA funds were used to pay for services for which there was no evidence of authorization by the Community Policy and Management Team (CPMT). This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The amount of state funds to be recovered is \$1,686.78.
4. Discharge evaluations using the Child and Adolescent Needs and Strengths (CANS) were not completed for three cases examined. This finding falls into Level Two under SEC Policy 4.7 and is not subject to denial of funds in the current audit cycle. Findings



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

January 21, 2020

Ms. R. Cellell Dalton, Interim County Administrator  
Carroll County, Virginia  
605-1 Pine Street  
Hillsville, VA 24343

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[www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)

**Jewel Bronaugh, Ph.D.**  
Commissioner

## LETTER OF NOTIFICATION

January 27, 2020

<p>To: Keith Barker, City Manager City of Galax 111 E. Grayson Street Galax, VA 24333</p>	<p>Cellell Dalton, Interim County Administrator Carroll County 605-1 Pine Street Hillsville, VA 24343</p>	<p>William Shepley, County Administrator Grayson County P.O. Box 217 Independence, VA 24348</p>
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On January 15, 2020, I inspected the **Galax Public Animal Shelter**, which is also the contracted public animal shelter for Carroll County and Grayson County. This inspection was conducted in order to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached the *Animal Shelter Inspection Summary* and the *Animal Shelter Inspection Form* (a copy of which was left on site at the conclusion of the inspection). The result of this inspection is as follows:

**There were no significant findings of noncompliance.**

**There were findings of non-critical violation.**

A description of the findings is included on the attached "*Animal Shelter Inspection Summary*". Failure to correct the violation(s) may result in referral of this case for enforcement action. You may submit a written response to this inspection, providing an update on actions taken or planned in order to achieve compliance, for consideration in the process of future inspections, enforcement, and civil penalty assessment. *In accordance with the Office of Animal Care and Emergency Response Civil Penalty Matrix, these violations are regarded as "first non-critical violation" (the first cited non-critical noncompliance with the Code of Virginia or Virginia Administrative Code found upon an animal shelter inspection by a State Veterinarian's representative within the preceding five calendar years). The Civil Penalty Matrix can be found online at: <http://www.vdacs.virginia.gov/animals-animal-care-and-emergency.shtml>.*

**There were findings of critical violation and/or repeat findings of non-critical violation.** This case has been referred for determination of civil penalty assessment. You will be issued a notification package by the State Veterinarian's Representative handling your case, which will include further details and instructions.

If you have any questions, you may contact this office at 804-692-4001 or [animalcare@vdacs.virginia.gov](mailto:animalcare@vdacs.virginia.gov).

Respectfully,

Sherry Helsel, LVT  
Animal Shelter Inspector



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Animal Shelter Inspector



# COMMONWEALTH of VIRGINIA

Department of Agriculture and Consumer Services

Division of Animal & Food Industry Services

Office of Veterinary Services

PO Box 1163, Richmond, Virginia 23218

Phone: 804-692-4001 Fax: 804-371-2380 Hearing Impaired: 800-828-1120

[www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)

**Jewel Bronaugh, Ph.D.**  
Commissioner

## LETTER OF NOTIFICATION

January 27, 2020

To: Keith Barker, City Manager, City of Galax, 111 E. Grayson Street, Galax, VA 24333  
Cellell Dalton, Interim County Administrator, Carroll County, 605-1 Pine Street, Hillsville, VA 24343  
William Shepley, County Administrator, Grayson County, P.O. Box 217, Independence, VA 24348

On January 15, 2020, I inspected the **Galax Public Animal Shelter**, which is also the contracted public animal shelter for Carroll County and Grayson County. This inspection was conducted in order to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached the *Animal Shelter Inspection Summary* and the *Animal Shelter Inspection Form* (a copy of which was left on site at the conclusion of the inspection). The result of this inspection is as follows:

**There were no significant findings of noncompliance.**

**There were findings of non-critical violation.**

A description of the findings is included on the attached "*Animal Shelter Inspection Summary*". Failure to correct the violation(s) may result in referral of this case for enforcement action. You may submit a written response to this inspection, providing an update on actions taken or planned in order to achieve compliance, for consideration in the process of future inspections, enforcement, and civil penalty assessment. *In accordance with the Office of Animal Care and Emergency Response Civil Penalty Matrix, these violations are regarded as "first non-critical violation" (the first cited non-critical noncompliance with the Code of Virginia or Virginia Administrative Code found upon an animal shelter inspection by a State Veterinarian's representative within the preceding five calendar years). The Civil Penalty Matrix can be found online at: <http://www.vdacs.virginia.gov/animals-animal-care-and-emergency.shtml>.*

**There were findings of critical violation and/or repeat findings of non-critical violation.** This case has been referred for determination of civil penalty assessment. You will be issued a notification package by the State Veterinarian's Representative handling your case, which will include further details and instructions.

If you have any questions, you may contact this office at 804-692-4001 or [animalcare@vdacs.virginia.gov](mailto:animalcare@vdacs.virginia.gov).

Respectfully,

Sherry Helsel, LVT  
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